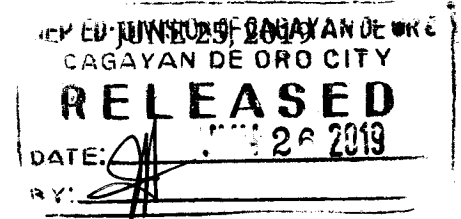




Republic of the Philippines
DEPARTMENT OF EDUCATION
Division of Cagayan de Oro
Fr. William Masterson Avenue, Upper Balulang
Cagayan de Oro City



DIVISION MEMORANDUM
NO. 472 s., 2019



**CAREER GUIDANCE PROGRAM ACTION PLAN FOR
SCHOOL YEAR 2019-2020**

TO: ALL JUNIOR AND SENIOR HIGH SCHOOL HEADS
ALL GUIDANCE COORDINATORS OF GRADE 10, 11 & 12
This Division

1. The field is hereby informed of the Career Guidance Program Action Plan for School Year 2019-2020.
2. In view hereof, the schools are expected to align their 2019-2020 CGP action plans with the attached division CGP action plan. This aims to unify and harmonize all the Career Guidance Programs of the division, district and schools for the smooth implementation.
3. Further, all Secondary Guidance Coordinators are directed to submit their Career Guidance Program Action Plan for the S.Y 2019-2020 on or before **July 10, 2019** at the Schools Governance and Operations Division (SGOD) thru Ms. Leah P. Manzano.
4. For information and compliance.


JONATHAN S. DELA PEÑA, PhD., CESO V
Schools Division Superintendent

Enclosure:
Career Guidance Program Action Plan SY 2019-2020

Reference:
None

To be indicated in the Perpetual Index
under the following subjects:

CGP ACTION PLAN
CAREER GUIDANCE

SGOD/Leah



Republic of the Philippines
DEPARTMENT OF EDUCATION
Division of Cagayan de Oro
Fr. William Masterson Avenue, Upper Balulang
Cagayan de Oro City



June 24, 2019

JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent
Division of Cagayan de Oro City

SIR:

Greetings!

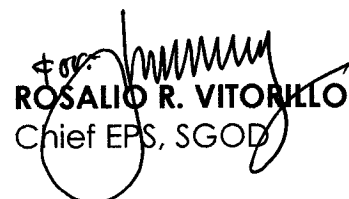
Respectfully submitting herewith the Career Guidance Program Action Plan for the School Year 2019-2020 for your approval.

Thank you and more power.

Very truly yours,


LEAH P. MANZANO
Division Youth Formation Coordinator

Recommending Approval


ROSALIO R. VITORILLO
Chief EPS, SGOD

Approved:


JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent

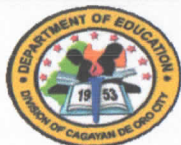


Republic of the Philippines
 Department of Education
 Region X
CAGAYAN DE ORO CITY DIVISION
 Fr. William F. Masterson, S.J. Avenue,
 Brgy. Upper Balulang, Cagayan de Oro City, 9000 Philippine



CAREER GUIDANCE ACTION PLAN (SCHOOL YEAR 2019-2020)

OBJECTIVE	PROGRAM/ PROJECT	ACTIVITIES	TIME FRAME	SOURCE OF FUND	INVOLVED PERSONS	OUTPUT	
Apply decision -making skills to career planning course selection and career transistions.	Career Guidance Programs and activities for S.Y 2018-2019	Delivery of Grade 11 module during Weekly Homeroom Guidance as per DepEd Memorandum No. 165 S. 2017	August, 2019- March, 2020	School MOOE as per D.O no.165 s. 2017	Grades 11 Coordinators/advocates / Div. CGP Coordinator/School Principal/HRDP	Delivered Grade 11 modules from 1-8	
To empower students and promote awareness in the importance of choosing a track that suits their skills and interests that matches the available resources and needs of the society.		Delivery of Grade 12 module during Weekly Homeroom Guidance as per DepEd Memorandum No. 169 s. 2018	September 2019- March 2020	School MOOE	Grades 12 Coordinators/advocates / Div. CGP Coordinator/School Principal/HRDP	Delivered Grade 12 modules from 1-8 and submitted Career Guidance Monitoring Form to D.O.	
Increase students' awareness on the importance of NCAE which would help students determine their strength in choosing the right course/career.		NCAE Orientation for Grade 9	1st week of August, 2019	None	Class advisers/CGP Coordinators	Narrative Report	
Implementation of modules 1-3 for Grade 10 as stipulated in DepEd Order No. 41 s. 2015		JHS advocacy on the CGP for Grade 10 covering modules 1-3 (test interpretation on NCAE results)	September- October, 2019	School MOOE	Class advisers/CGP Coordinators	Narrative Report	
To assess the readiness of the students before enrolling to SHS		Exit interview for Grade 10	January-March, 2019	None	Class advisers/CGP Coordinators	Narrative Report	
To develop awareness and appreciation of the available jobs/choices in the labor market based on the students interest, aptitudes and inclinations.		Career Guidance Week in schools	Day 1: *Parade (<i>students are dressed in their future careers</i>) *Launching ceremony/opening *Setting up of Booths	July 23-27, 2019	School MOOE	Other attached agencies (DOLE,CHED,DOST,PRC & TESDA)/ Grade 10,11 & 12 Students/ Career Guidance Coordinator/ Advocates	Narrative report/ Documentation on the school implementation of the Career Guidance Program



CAREER GUIDANCE ACTION PLAN (SCHOOL YEAR 2019-2020)

OBJECTIVE	PROGRAM/ PROJECT	ACTIVITIES	TIME FRAME	SOURCE OF FUND	INVOLVED PERSONS	OUTPUT
		Day 2: * Lecture on Self assessment on Career Planning focus on Interests and Values) * Formulating One's Mission Statement *The Role of Parents in the Students' Choice of Career				
		Day 3: * Career Planning (to be assisted by DOLE) - Goal Setting Action Planning				
		Day 4: * Career Talk (CHED, TESDA, DOST, Industries/ Manufacturing Firms) *Sharing of Experiences/ Lessons Learned by Students				
		Day 5: Closing Program				

Prepared by:


LEAH P. MANZANO
Youth Formation Coordinator

Recommending Approval:

For: 
ROSALIO R. VITORILLO
Chief, SGOC

Approved by:


JONATHAN S. DELA PEÑA, Ph D., CESO V
Schools Division Superintendent